

International Health Facility Guidelines



Request for Inspection

Purpose:

The purpose of this registration form is to request the Local Health Authority to conduct a comprehensive site inspection against the Standards and Guidelines and the Assessment Report issued at various Approval stages namely AIP-R (Approval in Principle – Registration) & AIP-D (Approval in Principle – Detailed) . The notification will allow the Local Health Authority to streamline requests and ensure adequate staffing is available for the inspection process.

Pre-requisites:

Prior to lodging this Registration Form, we advise the applicant to prepare a progress report listing all outstanding non compliances from the Assessment Report (received from the Local Health Authority, with the AIP-D) and their answers and solutions and their status and progress on site, all in the format prescribed by the Local Health Authority. Further information on the Licensing process is available through the [Guidelines – Part A Administrative Provisions](#).

Process to Lodge this Registration Form:

Fill out this form on screen – print – lodge without signature online – sign the printed copy and lodge it with the Local Health Authority together with the progress report. By return email, the Local Health Authority may confirm the date and time when the progress report can be lodged at the Local Health Authority office.

AIP-R and AIP-D Approval Numbers⁽¹⁾:		AIP-R:	AIP-D:
Is this a 90% or 100% Completion Inspection:			
Project	Name:		
	Location/Address:		
	Legal Plot Number:		
	Size (Gross Floor Area in m2):		
Applicant⁽²⁾	Company Name:		
	Name and Surname Executive:		
	Role Executive:		
	Business Address:		
	Business Phone Number:		
	Business Email:		
	Prequalification Number⁽³⁾		
Date the Progress Report will be ready⁽⁴⁾			

(1) This is the Approval number on the AIP-R and AIP-D form received from the Local Health Authority when registering & when receiving approval for the Detailed Submission.
 (2) This is the Owner/Operator of the Health Facility. This section is to be filled out by a senior executive.
 (3) This is the Local Health Authority prequalification number for all prequalified Owners/Operators.
 (4) This is the date the Submission will be ready for submission. The Local Health Authority will advise a date on which the submission can be lodged.

Applicant's Signature and Date:

Signature:
Date:



The International Health Facility Guidelines recommends the use of HFBS “Health Facility Briefing System” to edit all room data sheet information for your project.

HFBS provides edit access to all iHFG standard rooms, and departments, and more than 100 custom report templates.

HFBS Health Facility Briefing System



Briefing Module

The Health Facility Briefing System (HFBS) has numerous modules available via annual subscription. It suits healthcare Architects, Medical Planners, Equipment Planners Project Managers and Health Authorities.

Use the HFBS Briefing Module to quickly drag in health facility departments or pre-configured room templates from the iHFG standard, edit the room features such as finishes, furniture, fittings, fixtures, medical equipment, engineering services. The system can print or download as PDF more than 100 custom reports including room data sheets, schedules, and more...

To learn more about the HFBS web-based Healthcare Briefing and Design Software and to obtain editable versions of the “Standard Components” including Room Data Sheets (RDS) and Room Layout Sheets (RLS) offered on the iHFG website, signup for HFBS using the link below.

Get Started Now:
hfbs.healthdesign.com.au

- ✓ iHFG Room Data Sheets and Departments are instantly editable in the HFBS software available online.
- ✓ You can access hundreds of report templates to print your iHFG room data in HFBS.
- ✓ HFBS has a onetime free 3 day trial available to all new users.

Get Started Now:
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HFBS

Health Facility Briefing System

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